

Referee Development & Advancement (RDA)

Handbook with Guidelines & Procedures



PAWest State Referee Committee (SRC)

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Version History

Version #	Purpose/Change	Author	Date
1.0	SRC Approved	Trevor Hadick, SDA	10/29/2024
1.1	Add USA Cup	Trevor Hadick, SDA	12/16/2024
1.2	Edit NRC Pay	Trevor Hadick, SDA	5/4/2025
1.3	Edit Subsidies	Trevor Hadick, SDA	6/24/2025

Disclaimers

We, the State Referee Committee (SRC) of PA West (PA-W) reserve the right, at our sole discretion, to modify, add, or remove any portion of this handbook in whole or in part, at any time. Modifications will be shared and posted, within reason, to the best of our ability and will be effective immediately upon approval (or such effective date as may be indicated), and we will otherwise strive to provide notice of such changes to those potentially impacted. Any use of the handbook or any service/support provided via the handbook or continued participation in the handbook's program following such change constitutes your agreement to the change. Online modifications and amendments supersede any printed version/copy of these policies, terms, and conditions.

You agree to defend, indemnify, and hold us, the SRC and our respective subsidiaries, affiliates, successors, and assigns, and our and their respective shareholders, directors, officers, employees, and agents, harmless from and against any and all claims, damages, costs, and expenses, including attorneys' fees, arising from or relating to your use of the Handbook, its Content or the Program, or your violation of these Terms, including your infringement of any intellectual property or other right or policy of us or any person, your violation of applicable law, including, or your other actions or omissions that result in liability to us. We reserve the right, at your expense, to assume the exclusive defense and control of any matter for which you are required to indemnify us under these Terms, and you agree to cooperate with our defense of these claims.

Eligibility Requirements

Registration:

Individuals must actively hold a USSF referee registration with PA-West and be in good standing meeting all requirements to be eligible for assignments.

Timeline:

Individuals must be actively registered and in good standing at the time of application/approval for a subsidy, as well as during the event, evaluation, etc. for which the subsidy is for, as well as at the point of the subsidy being paid out afterwards to the individual.

Effective Date:

All items are effective 11/1/2024 or later. If a later date is noted, then that date will supersede the effective date above for the handbook and that specific policy, procedure or subsidy.

Approval:

All individuals and events must be re-approved at the time of application, by either the State Referee Administrator (SRA) or State Director of Assessment (SDA). Failure to gain re-approval of an event, subsidy and eligibility, may nullify the individual from gaining said subsidy and support. The SDA and SRA have sole discretion to remove, add or adjust the event list, program structure, eligibility and requirements, as well as subsidy amounts to meet the needs of the development and advancement of referees in PA West.

Questions:

Please contact the handbook administrators in the contact us section, if you have any questions or need clarity on anything inside this document. The SRC is here to help you as well as provide support as needed with items surrounding the handbook.

Evaluation Subsidies

Effective Date: 7/1/2025

Guidance: For PA-West Referees who are requesting to upgrade to a regional referee^, or a national official^, that meet the requirements are eligible for a subsidy to cover the cost of a referee coach or national referee coach. These must be submitted via OMS and approved by the SDA for this policy to apply. This structure has no end date to the effective date, so it will remain in place, until a new policy is approved and becomes effective. The payment of referee mentors is NOT covered under this policy and would need to be reviewed independently of this by the SRA, SDA and SDI.

Referee Pays	SRC Subsidy Maximum*	SRC Payout <i>Referee Coach**</i>	SRC Payout <i>National Referee Coach**</i>
\$0	\$300	\$125	\$200

^Upgrading referees are not eligible for this subsidy until they have passed the respective fitness test for the badge they are upgrading to (this will become effective 1/1/2026 to give a 6-month window for individuals to complete that fitness test).

** The SRC will subsidize the remaining amount (difference between the amount paid to the referee mentor/coach or national coach), up to \$275 per evaluation.*

***Unless a specific amount is set by US Soccer, or a higher amount was agreed to by the SRA and/or SDA for a coach.*

Event & Travel Support

Referee License

Event	Estimated Month	PA West Stipend
USYS – National League (Quarter Finals)	Nov, Dec, Jan	\$300
USYS – National League (Semi Finals)	Feb	\$300
USYS – National League (Semi Finals)	May	\$300
USYS – League Championship	May	\$250
USYS – Presidents Cup (East Region)	June	\$300
USYS – NCS (East Region)	June	\$500
ECNL – Playoffs (Boys or Girls)	June	\$500
“Target” USA Cup	July	\$450
ECNL – Nationals (Boys or Girls)	July	\$300
USYS – Presidents Cup (National)	July	\$300
USYS – NCS (National)	July	\$500
Other Adult Tournaments	Varies	\$250

Regional Referee License

Event	Estimated Month	PA West Stipend
USYS – National League (Quarter & Semi Finals)	Nov - May	\$300
MLS Next Events (Fest, Flex & Cup)	Nov - June	\$600
Generation Adidas	Mar/Apr	\$600
USASA - Regionals	June	\$250
USYS – Presidents Cup (East Region)	June	\$300
USYS – NCS (East Region)	June	\$500
ECNL – Playoffs (Boys or Girls)	June	\$500
ECNL – Nationals (Boys or Girls)	July	\$300
USYS – NCS (National)	July	\$500
USASA - Nationals	August	\$350
Other Adult Tournaments (WAGS, Florida Classic etc.)	Varies	\$250

National Referee & AR License

Event	Estimated Month	PA West Stipend
MLS Next Events (Fest, Flex & Cup)	Nov - June	\$600
Generation Adidas	Mar/Apr	\$600
USASA - Regionals	June	\$300
USASA - Nationals	August	\$400
National Camp	December	\$600

Referee Mentor & Coach

Event	Estimated Month	PA West Stipend
USYS – Presidents Cup (East Region)	June	\$300
USYS – NCS (East Region)	June	\$500
USYS – NCS (National)	July	\$500
“Target” USA Cup	July	\$450
Other Tournaments	Varies	<i>TBD – At the SRC’s discretion based on tournament and involvement</i>

Payment

Requirements:

- Gain approval for the specific event, and confirm you meet all eligibility requirements with the SDA, before applying to the event
 - o Full information including your availability needs to be sent to the SDA, so you may obtain written approval that you meet the requirements before the event application closes
- Attend the entire event, and provide confirmation of attendance (game assignments) to the SDA
 - o If you cannot attend the entire event, this may impact your eligibility for the stipend, or result in your receiving a partial stipend at the SDA's discretion
- Submit a FW9 voucher to the PA West State Office
 - o The SDA will submit your payment voucher, to ensure it matches and aligns with the approves received above before the event, and all requirements (i.e. a copy of game assignments) have been met
- Payment will be issued within 8 weeks of receiving the pay voucher and the appropriate tax documentation
 - o For issues or concerns here please contact the SDA

MAXIMUM Event & Travel Support Per Period

Badge / Level ¹	Subsidy Period	PA West Maximum Annual Stipend ²
Referee	Calendar Year (Jan-Dec)	\$800
Regional Referee	Registration Year (Jul-Jun)	\$1,200
National Referee/AR	Registration Year (Jul-Jun)	\$1,800

¹If individuals are upgrading, they will become eligible for the higher level, once they complete all the requirements (regional) or are accepted/invited to attend camp (national).

²This maximum only applies to events and travel stipends and does not include any support from an evaluation perspective.

Contact Us

Please send all questions, feedback or concerns to:

Primary Contact:	SDA	Trevor Hadick	SDA@pawest-soccer.org
Secondary Contact:	SRA	Scot Jennings	SRA@pawest-soccer.org

Termination

The PA-West SRC reserves the right to terminate this program and handbook, with no advanced notice to the referee community, but will honor all existing approvals and communicate this out to the population as quickly and effectively as possible.

The termination of this handbook would require a 3/4th majority, while removal, additions or edits only require a simple majority.

The SRA and SDA may make simple edits to this, in a positive nature, without broader SRC approval, provided they are in the best interest of the PA-West referee community as well as their individual development and advancement through the referee pathway.