

Minutes
Executive Board Meeting
January 29, 2024
Virtual via Webex

Present: Rachael Borromeo, Abby Duffy, Chris Grine, Michael Hill, Mark Hopkins, Eric Kowalski, Scot Jennings, and Matt Vidic

Guests: Tim McCoy and Terry Eguaoje

- **Call to Order** – Ms. Borromeo called the meeting to order at 6:30 PM and verified attendees. Declared there was a quorum.
- **Minutes of EB Meetings**
 - Upon duly made motion by Mr. Hill and Second by Mr. Grine, the Board approved the following resolution, *RESOLVED that the minutes of the August 2023 and November 2023 Executive Board meetings be approved.*
- **Items For Action**
 - **Ratification of Executive Board Email Votes taken in January 2024** – (1) Apron Donation approval for Kyle McCoy (1/14/2024), (2) ERTC Refund Process Approval (1/17/2024) Mr. Hill made motion to approve the results of the votes and Second by Mr. Hill, *the Board APPROVED the email voting results.*
 - **Employee IRAS Stipend Approval** – *Upon duly made motion by Mr. Grine and Second by Mr. Hopkins, the Board APPROVED to accept the IRAS Stipend of \$1343.66 (July – December 2023).*
 - **SRC Loan Forgiveness of \$5,000** – *Upon duly made motion by Mr. Kowalski and Second by Mr. Grine, the Board APPROVED to forgive the SRC Loan of \$5000.* Mr. Hopkins abstained from the vote as the SRC Chair.
- **VP-Youth**
 - Mr. Grine provided a written report and there were no questions from the Board.
 - Award banquet was held on February 3rd.
- **VP-Adult**
 - Mr. Hill provided a written report and there were no questions from the Board.
 - Annual General Meeting held on January 13th. Renaming of leagues was a main topic. Leagues will be GPSL Over-19, Over-30, etc.
 - Will be attending the USSF AGM and USASA Mid-Year meeting in Dallas, February 8-11th.
 - PA West Website needs to be updated related to the Adult League. There is a lot of out-of-date information.
 - Spaulding suspension hearing still needs to be scheduled.
- **Director of Coaching**
 - Mr. Eguaoje provided a written report and there were no questions from the Board.
 - Mr. Vidic and Mr. Eguaoje attended the USYS/USC convention in Anaheim, CA. Mr. Eguaoje was a presenter, “The Role of a Match Analyst at the FIFA Women’s World Cup”. Main focus of the convention was growing the game on a national level.

- Mr. Equaoje plans to visit local clubs more often with a focus on our recreation clubs. Would like to increase U6-U8 training sessions. Growth of the training staff will help Mr. Eguaoje with coverage.
- **Executive Director – State Office**
 - Mr. McCoy provided a written report and there were no questions from the Board.
 - Mr. McCoy also provided an updated Monthly Operations Spreadsheet.
 - Maher-Duessel financial review has gone well. Additional Meeting on January 31st.
- **Treasurer**
 - Mr. Kowalski shared account summaries from November and December 2023 prior to the meeting and there were no questions from the Board.
 - Mr. Kowalski presented two items for discussion: 1) ERTC Explanation/Update and 2) ODP Travel Expenses for Coaches.
- **SRC**
 - Mr. Hopkins provided a written report and there were no questions from the Board.
 - Job description for the District Referee Representative has been provided to the Board for review.
 - Currently 1507 referees, an increase of 31% of the total from 2022. Scot and Erin have been working tirelessly.
 - Nine additional referee courses scheduled. An additional 60 referees were certified.
- **New Business**
 - Mr. McCoy also indicated that PA West may be eligible for federal government funding for special programs (up to \$2 million) in November. Based on follow-up with US Soccer, projects which received funding were \$500,000 and up. Large projects, such as building facilities, services directed toward inner-city youth. Could take up to 2-3 years to see the funds. The Board decided that a program should be identified, and funding should be pursued. A program already exists in our district (Pittsburgh Soccer in the Community) that could benefit.
 - Former SRC assets was discussed. The Board decided not to pursue recovery of any remaining funds at this time.
- **Unfinished Business**
 - None
- **For the Good of the Game**
 - Mr. Kowalski mentioned “Captains” on Netflix. Mrs. Borromeo mentioned the docuseries, “Under Pressure: The US Women’s World Cup Team” also on Netflix.
- **Next Meeting – March 25, 2024**
- **Adjournment – 7:40PM**