

Minutes
Executive Board Meeting
November 28, 2022
Virtual via Webex

Present: Chris Grine, Michael Hill, TJ Sucheovich, Mark Hopkins, Eric Kowalski, Dave Reitz

Absent: none

Guests: Tim McCoy, Terry Eguaoje

1. **Call to Order** – Mr. Hill called the meeting to order at 6:32 PM. Declared there was a quorum.

2. **VP-Youth**
 - Riverhounds – Accepted into membership
 - TOPSoccer Festival set for Saturday, December 3 from 9 AM – Noon at PISA
 - Currently working on a pilot program – PCRCP
 - Fall Presidents Cup is wrapped up

3. **VP-Adult**
 - Wrapped up playoffs; 2022 is in the books
 - Working through some issues with TeamPass

4. **Minutes of September Meeting**
 - Upon duly made motion by Mr. Hopkins and Second by Mr. Reitz the Board approved the following resolution, *RESOLVED that the minutes of the September 2022 Executive Board meeting be approved.*

5. **Items For Action**
 - **Work From Home Policy** – item tabled until Mr. McCoy can find out work comp liability and if additional language needs to be added.
 - **Financial Policy** – item to be reviewed further and addressed at the January meeting.
 - **Clover** – Upon duly made motion by Mr. Grine and second by Mr. Sucheovich the Board authorizes Mr. McCoy to set up CC pay portal with Clover through PNC Bank.

6. **Treasurer**
 - Financials distributed
 - Upon duly made motion by Mr. Grine and second by Mr. Sucheovich the Board approved the following resolution, *RESOLVED that the Board approve the closure of the payroll account.*
 - Upon duly made motion by Mr. Sucheovich and second by Mr. Reitz the Board approved the following resolution, *RESOLVED that the Board approve opening a checking account for the State Referee Committee.*
 - Upon duly made motion by Mr. Hopkins and second by Mr. Sucheovich the Board approved the following resolution, *RESOLVED that the Board approve removing the ODP Girls, ODP Boys, Field, TOPSoccer Funds.*
 - Upon duly made motion by Mr. Grine and second by Mr. Hopkins the following resolution, *RESOLVED that the board approve “Project Pacioli” to work on the transition of financial tracking at a cost of 6500.00*

7. **Director of Coaching**
 - Mr. Eguaoje reviewed some bullets in his written report.

- Discussed the development of a parent education program.
- Presented eTrainU education platform for coaches, parents, referees and options for offering it to the members. Board wanted confirmation on the 5.00 per person charge.

8. Executive Director

- Officially Human – working to evaluate their Elevate Respect series for incorporation in PA West Soccer.
- World Cup – discussed the Town Hall kick-off and difficulties finding partners. Waiting for US Soccer to provide promised graphics that can be used to promote the games.
- ESports – with fall winding down we'll be ramping up eSports again.

9. Treasurer

- Discussed the ongoing transition – almost complete.
- Review underway by the auditors.

10. Committees

- **SRC**
 - i. Re-certs and entry level courses are on-going
 - ii. OMS is working well.
 - iii. Already certified 80-100 new referees
 - iv. Will take an eVote of the SRC on increasing the instructor fee.
 - v. District Referee Reps invited to the upcoming Webex Meeting
 - vi. Fitness Test was completed – CJ was proctor
 - vii. Grievance – what's the status?

11. Unfinished Business

- Referee Assault Hearing – found Penn Hills coach guilty – suspended for 3 years
- Hearing for ref assault during GPSL playoff game up next.
- Point person for ODP and DOC
 - i. Upon duly made motion by Mr. Kowalski and second by Mr. Reitz the Board approved the following resolution, *RESOLVED that the Director of Coaching report to the Executive Director.* Mr. McCoy will draft a policy on employee report structure.

12. Adjournment – 8:32 PM