



Annual General Meeting Minutes

July 14, 2019

Doubletree Hotel - Monroeville, PA

Present: Keith Renner [KR], Tom Beecher [TBe], Cheryl Bejgrowicz [CB], Thilo Boensch [TBo], Walter Clapton [WC], Michael Hill [MH], Armando Marcantonio [AM], Kerry Solomon [KS], Derek Zona [DZ]

Absent: Peggy Neason [PN], Eric Kowalski [EK]

Guests: Tim McCoy [TM], Terry Eguaoje [TE]

1. Delegate Registration: 1:00 – 2:00 PM

2. Call to Order: Keith Renner [KR]

- Mr. Renner called the meeting to order at 2:11 PM.
- Invocation: Tom Beecher [TBe]
- Pledge of Allegiance
- Introduction of Guests

3. Opening Remarks: Keith Renner

- Mr. Renner thanked all for attending and thanked the hard work of all of the volunteers at the club and state association levels
- Presentation/Review by SportGait
- Presentation/Review by Infinity Sports
- Address by Past President – Natalie Schwoeble

4. Credential Report: Kerry Solomon

- Mr. Solomon conducted the credential check and a quorum was confirmed.
- Clubs not present: Bald Eagle, Bedford Co., Beechview, Century V, Chartiers-Houston, DuBois, Erie Admirals, Highlanders SA [no votes], Foothills, Hollidaysburg, Kinzua, McConnellsburg, Meadville, MFC Soccer, Millcreek, Mt. Pleasant, South Allegheny, South Fayette, United FC, Upper St. Clair, Washington, WB United, West Allegheny, West Branch [LH]
- Leagues not present: All present
- Altoona moved the acceptance of the proxies and Loyalhanna seconded the motion. The motion was approved unanimously by the AGM attendees by voice vote.
- Total Votes: 290
Leagues present – 7 Votes - 28
Clubs present – 105 Votes - 262

5. Approval of AGM Meeting Minutes:

- Ringgold moved that the AGM meeting minutes from 7.15.18 be approved and Chartiers Valley seconded the motion. The motion passed by voice vote.

6. Approval of Proposed Budget Fiscal Year 2018-2019:

- Tom Beecher [TBe] presented a report with the previous year's highlights
- Tom Beecher motioned that the proposed budget for 2018-2019 be approved and Laurel Highlands seconded the motion. The motion passed by voice vote.

7. Proposed Amendments to Constitution – By-Laws:

- There was a proposed change to Chapter 6 Executive Board, Article 6.1 submitted by Eric Kowalski, Executive Board. Refer to attached document. Motion made by Hotspurs, motion died for lack of a second.
- There was a proposed change to By-law 20.6 submitted by Kelly Genard, Classic Division Director. Refer to attached document. Motion died for lack of motion.
- There was a proposed change to By-law 20.7B submitted by Kelly Genard, Classic Division Director. Refer to attached document. STM motioned that the change be approved and Steel Valley seconded the motion. Motion was defeated.
- There was a proposed change to By-law 20.7A submitted by Michael Pfister, Lake District Director. Refer to attached document. Centre Soccer motioned that the change be approved and Penn Trafford seconded the motion. Proposal was withdrawn.
- There was a proposed change to Chapter 21 Government submitted by Ron Hitchens, North District Director. Refer to attached document. Steel Valley motioned that the change be approved and Pgh FC seconded the motion. Motion was defeated.
- There was a proposed change to By-law 21.5.6 submitted by Michael Pfister, Lake District Director. Refer to attached document. Motion died for lack of a motion.
- There was a proposed change to Chapter 22.1 The Youth Board submitted by Thilo Boensch, VP -Youth Refer to attached document. Shaler motioned that the change be approved and East Allegheny seconded the motion. Motion passed by voice vote.

8. Election of Officers and Board Members:

- President
 - Thilo Boensch [TBo] presented to the membership first
 - Keith Renner [KR] presented to the membership second
 - Questions were fielded by candidates
 - Vote of members conducted.
 - Mars motioned to approve the election, Shaler seconded
 - Mr. Boensch was elected.
- Secretary
 - Kerry Solomon was presented to the members unopposed
 - Mr. Solomon was elected by voice vote
- Members-at-large
 - Derek Zona [DZ] presented to the membership first
 - Jim Van Kirk [JVK] presented to the membership second
 - Charles 'Chuck' Bauer [CB] presented as a candidate to membership third

- Vote of members conducted
- Mr. Zona & Mr. Van Kirk were elected.
- Mars motioned to approve the election, Shaler seconded
- Motion by Chartiers Valley, seconded by Ringgold to destroy ballots from election.
 - Motion passed by voice vote

9. Unfinished Business

- None

10. New Business

- None

11. Good of the Game

- Cheryl Bejgrowicz [CB] spoke about the Norm Hasbrouck Scholarship process and recipients for this year.

Adjournment: 4:41 PM

- Motion passed by voice vote.

Respectfully submitted,



Kerry E. Solomon
PA West Soccer Association
Executive Board Secretary

Chapter 6 Executive Board

Current:

6.1 The Executive Board shall consist of the following members: President, Vice President - Adult, Vice President - Youth, Secretary, Treasurer, four elected Members at Large, and up to four appointed Members at Large.

Proposed Change:

New

6.1 The Executive Board shall consist of the following members: President, Vice President - Adult, Vice President - Youth, Secretary, Treasurer, four elected Members at Large, and up to four appointed Members at Large.

The Executive Board shall not consist of more than one Member at Large, either elected or appointed, from the same member district nor shall the Executive Board consist of more than two elected or appointed members residing from the same member district.

Rationale:

To assure balanced representation from across our membership.

Submitted by:

Eric Kowalski

Executive Board

BY-LAW 20.6

Old

B. Specific application requirements for New Member Classic Clubs:

(a) To be eligible for membership, a potential Classic Club shall field a minimum of eight (8) teams in PA West run leagues (or required US Youth Soccer or ~~Region 1~~ leagues) the first seasonal year.

(b) A New Club may only apply to the Classic Division the Classic Division drops below 12 Classic clubs. While the number of Classic Clubs shall be limited, all competitive teams (as defined in the Youth Division Playing Rules) shall have the right to be promoted or relegated based on the results on the playing field as set forth in the Playing Rules of PA West Youth Division as amended each seasonal year.

New

B. Specific application requirements for New Member Classic Clubs:

(a) To be eligible for membership, a potential Classic Club shall field a minimum of eight (8) teams in PA West run leagues (or required US Youth Soccer or Eastern Region leagues) the first seasonal year.

(b) A New Club may only apply to the Classic Division the Classic Division drops below eight (8) Classic clubs. While the number of Classic Clubs shall be limited, all competitive teams (as defined in the Youth Division Playing Rules) shall have the right to be promoted or relegated based on the results on the playing field as set forth in the Playing Rules of PA West Youth Division as amended each seasonal year.

Rational

With mergers of classic Clubs to have a manageable number of competitive Classic Clubs

Submitted by

Kelly Genard
Classic Division Director

OLD By-Law

20.7 Annual renewal requirements for all member clubs.

B. Specific Annual renewal requirements for Classic Clubs:

All Classic clubs shall be required to maintain a minimum of eight (8) teams (~~U12~~ and up) in PA West run leagues (or approved US Youth Soccer or Region 1 leagues) the second seasonal year of membership and each succeeding year.

New By-Law

20.7 Annual renewal requirements for all member clubs.

B. Specific Annual renewal requirements for Classic Clubs:

All Classic clubs shall be required to maintain a minimum of eight (8) teams (U11 and up) in PA West run leagues (or approved US Youth Soccer or Region 1 leagues) the second seasonal year of membership and each succeeding year.

Rational: To meet the U11 rule introduced to allow classic teams to be rostered with player passes and to play league games with scores. To allow teams to be properly placed in the correct division at U12.

Submitted by: Kelly Genard, Classic Division Director

Old –

20.7 Annual renewal requirements for all member clubs.

A. Each club shall submit the following each year:

- (a) Club Affiliation fee paid by no later than July 1 to the State Office
- (b) For renewals submitted after the deadline date, a penalty fee will be charged. All late fees will be set by the Board of Directors.
- (c) No renewals will be accepted after August 5. Failure to renew before this date will require reapplication as a new member.
- (d) A copy of amended by-laws that meet PA West membership requirements and that no rule is in violation of PA West, US Youth Soccer, and USSF rules by February 1st.
- (e) Names and addresses of Board of Directors, Coaching Director, In-House and Travel Coordinators and Registrars where applicable by February 1st.
- (f) Field list for play and practice.
- (g) Penalties and Fines: Failure to meet renewal requirements will result in the following sanctions:

1st violation – one-year probation for the non-compliant club

2nd violation – placement in bad standing which results in suspension of participation in all PA West activities

B. Specific Annual renewal requirements for Classic Clubs: All Classic clubs shall be required to maintain a minimum of eight (8) teams (U12 and up) in PA West run leagues (or approved US Youth Soccer or Region 1 leagues) the second seasonal year of membership and each succeeding year

New –

20.7 Annual renewal requirements for all member clubs.

A. Each club shall submit the following each year:

- (a) Club Affiliation fee paid by no later than July 1 to the State Office
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- (c) No renewals will be accepted after August 5. Failure to renew before this date will require reapplication as a new member.
- (d) A copy of amended by-laws that meet PA West membership requirements and that no rule is in violation of PA West, US Youth Soccer, and USSF rules by February 1st.

(e) Names and addresses of Board of Directors, Coaching Director, In-House and Travel Coordinators and Registrars where applicable by February 1st.

(f) Field list for play and practice.

(g) Penalties and Fines: Failure to meet renewal requirements will result in the following sanctions:

1st violation – one-year probation for the non-compliant club

2nd violation – placement in bad standing which results in suspension of participation in all PA West activities

B. A minimum of 50 players to maintain status with the association. Cases of hardship shall be considered and granted on a case by case basis by the Youth Board.

C. Specific Annual renewal requirements for Classic Clubs: All Classic clubs shall be required to maintain a minimum of eight (8) teams (U12 and up) in PA West run leagues (or approved US Youth Soccer or Region 1 leagues) the second seasonal year of membership and each succeeding year.

Reason for proposed change - There are clubs who are members with good standing, yet they continually fail to register any/all players. These clubs should not be recognized as members of the state association if they are not participating members of the association in any capacity.

Proposed by - Michael Pfister

Proposed Amendment to 21.1 of the Bylaws – Youth Organizational Rules

Old

Chapter 21 Government

21.2 Each playing Division and geographic District shall ~~annually~~ elect a Director to the Youth Board who shall have the responsibility of representing the clubs within its district/division.

New Rule

21.2 Each playing Division and geographic District shall biennially elect a Director to the Youth Board who shall have the responsibility of representing the clubs within its district/division.

REASON

To be in line with other elect officials in the association and common sense.

- Note: section regarding this rule section 4 and 5c no longer exist in current rules.

Submitted by:
Ron Hitchens

North District Director

Old

21.5.6 To conduct elections yearly at the ~~first meeting after January 1 but no later than February 28,~~ ~~for the positions of Division Director, Deputy Director, Secretary, and Hearings Chair.~~ Each District shall have the right to determine if Division Coordinators are needed and to establish a method of selection for these positions (election or appointment). Method of selection of Age Commissioners shall also be determined by each District. Each district may establish ad hoc committees.

New

21.5.6 To conduct elections yearly at the meeting of the seasonal year after 30 June but no later than 30 August, for the positions of Division Director, Deputy Director, Secretary, and Hearings Chair. Each District shall have the right to determine if Division Coordinators are needed and to establish a method of selection for these positions (election or appointment). Method of selection of Age Commissioners shall also be determined by each District Director. Each district may establish ad hoc committees.

Rationale

If the playing year begins in July, it is silly to have an election mid-year just because the calendar rolls to January.

Change proposed by – Michael Pfister

**PA West Soccer Association
Bylaw Proposal**

Article/Section of Proposed Change: Chapter 22 The Youth Board

Old Rule *(please strike through sections proposed for removal):*

22.1 The Youth Board shall consist of the following positions:

22.1.1 The President of the Youth Board (PA West Vice President -Youth). Other Board members shall be the District Directors and playing Division Directors, such as Division 4 and Classic (but not limited to those playing Division Directors in that additional leagues may be added/subtracted), and the Chairpersons of the State Cups, Open Tournament, and Hearing and Appeals as well as the Youth Board Secretary and Recreation Director.

22.1.2 The Chairman of standing committees such as State Cups, Open Tournament, and Youth Board Secretary, Recreation Director, and Hearing and Appeals Committee shall sit as voting members. The Youth President shall submit to the Youth Board nominations for these positions at the first meeting of the seasonal year for its approval.

New Rule *(please underline new sections):*

22.1 The Youth Board shall consist of the following positions:

22.1.1 The President of the Youth Board (PA West Vice President -Youth). Other Board members shall be the District Directors and playing Division Directors, such as Division 4 and Classic (but not limited to those playing Division Directors in that additional leagues may be added/subtracted), and the Chairpersons of the State Cups, Open Tournament, Futsal and Hearing and Appeals as well as the Youth Board Secretary and Recreation Director.

22.1.2 The Chairman of standing committees such as State Cups, Open Tournament, and Youth Board Secretary, Recreation Director, and Hearing and Appeals Committee shall sit as voting members. The Youth President shall submit to the Youth Board nominations for these positions at the first meeting of the seasonal year for its approval.

Rational *(explanation of rule change/ reason):*

PA West FUTSAL has become a vital part of PA West and should be represented on the Youth Board

Submitted by: Thilo Boensch

PA West Soccer Association
Proposed Budget
September 1, 2019 through August 31, 2020

Revenues

Registration Fees			
Youth Player Registration	\$	605,292	
Club Affiliation Fee		13,800	
Travel Team Registration		32,500	
Classic Team Registration		90,000	
Adult Player Registration		62,500	804,092
Tournaments			
Cup Registration	\$	48,000	
Open Tournament Registration		110,000	
President's Cup		45,000	
Concession and Merchandise Sales (Cup, Open)		44,000	
Player Costs Collected (Open Tournament Lodging, Meals)		75,000	
America's Cup		8,650	330,650
ODP Tryout fees, registration, player costs collected			342,100
Other Income			
Interest Income	\$	21,500	
Coaching Instruction Courses and Skill Academy		54,000	
Touchline Advertising Revenue		2,500	
Sponsorships, Mailing Lists, Pins and Clothing Sales		48,500	
All Other Revenues		58,775	185,275
Total Revenues			\$ 1,662,117

Expenses

Player Costs			
USYS Registration	\$	198,000	
Youth Insurance		56,800	
USASA Registration		35,000	289,800
Youth Board and Divisions			64,460
PA West Executive Board			34,100
State Office			118,250
Tournaments			
Open		220,475	
Cup		54,800	
President's Cup		55,850	
Reg and Nat'l Championships		21,700	
America's Cup		6,440	359,265
ODP Programs			310,800
Coaching Program			47,580
Touchline and Web Site			48,000
Office Staff			336,701
All Other Expenses			56,170
Total Expenses			\$ 1,665,126
Net Gain (Loss)			\$ (3,009)

PA West Soccer Association
Income Statement
September 1, 2017 through August 31, 2018

Revenues

Registration Fees			
Youth Player Registration	\$	434,194	
Club Affiliation Fee		12,924	
Travel Team Registration		27,375	
Classic Team Registration		103,372	
Futsal		28,370	
Adult Player Registration		<u>58,825</u>	\$ 665,060
Tournaments			
Cup Registration	\$	60,075	
Open Tournament Registration		121,978	
President's Cup		40,400	
Concession and Merchandise Sales (President and Open)		41,962	
Player Costs Collected (Open Tournament Lodging, Meals)		<u>163,922</u>	428,337
ODP Tryout fees, registration, player costs collected			372,987
Other Income			
Interest Income	\$	1,606	
Coaching Instruction Courses and Skill Academy		62,980	
Touchline and Web Site Advertising Revenue		1,750	
Sponsorships, Mailing Lists, Pins and Clothing Sales		53,318	
All Other Revenues		<u>32,934</u>	152,588
Total Revenues			<u>\$ 1,618,972</u>

Expenses

Player Costs			
USYS Registration	\$	80,632	
Youth Insurance		34,154	
USASA Registration and Insurance		<u>32,046</u>	146,832
Youth Board and Divisions			98,221
PA West Executive Board			45,123
State Office			101,212
Tournaments			
Open		288,500	
Cup		47,864	
President's Cup - State		47,638	
Reg and Nat'l Championships		<u>16,120</u>	400,122
ODP Programs			293,032
National Premier Soccer League			81,315
Coaching Program			91,892
Touchline and Web Site			50,480
Office Staff			324,930
All Other Expenses			54,434
Total Expenses			<u>\$ 1,687,593</u>
Net Gain (Loss)			<u>\$ (68,621)</u>

PA West Soccer Association
Balance Sheet
As of August 31, 2017 and 2018

Assets	<u>2017</u>	<u>2018</u>
Cash and Cash Equivalents	\$ 1,604,653	\$ 1,682,750
Accounts Receivable	52,615	28,630
Prepaid Expenses	6,310	9,581
Inventory	5,314	-
Fixed Assets (net of depreciation)	161	3,666
Total Assets	<u>\$ 1,669,053</u>	<u>\$ 1,724,627</u>
Liabilities		
Accounts Payable	\$ (4,228)	\$ 106,680
Advanced Registrations	221,402	291,790
	<u>\$ 217,174</u>	<u>\$ 398,470</u>
Funds		
Adults	131,449	144,269
PAW Scholarship Fund	15,497	7,496
Field Development Fund	563,987	563,987
All Other Unrestricted and Board Designated Funds	740,946	610,405
Total Fund Balances	<u>\$ 1,451,879</u>	<u>\$ 1,326,157</u>
Total Liabilities and Funds	<u>\$ 1,669,053</u>	<u>\$ 1,724,627</u>