

WELCOME to the 2023 Open Tournament! Kick off is just around the corner. The tournament committee would like to thank you for your participation in the Open Tournament this year. We are looking forward to another fun-filled action packed tournament.

Team Check-In Procedures: **INSIDE THE WHITE BUBBLE**- Players do not need to be present, just a team representative.

Friday 2:00 pm-6:00 pm and Saturday 7:15am-9:30am

All teams are required to check in at Registration no later than 45 minutes prior to your first game.

Check List (Please note if copies are need, the tournament keeps one and the coach keeps one)

- o Official Spring 2023 Signed Roster- - 2 Copies
- o Official Spring 2023 Signed Roster for any Guest Players- - 2 Copies (if applicable)
- o GDR of 1 game to show you are properly registered in affinity- all player passes should be on GDR
- o Medical Release Form for each player- in order of the GDR – **Club Medical Release form are ok**
- o **Team Emergency Contact Form**- Only one for per team is needed

For fastest service during check in, please have all medical release forms in order, as the players are listed on the GDR. Keep in mind, if you are missing a player with a pass on the GDR or Medical Release form, the player is ineligible to participate. **We do not have the ability to add players onto GDR at Open.**

Game Day Roster/Guest Player Instructions:

All GDR's will be printed for games during the tournament. GDR's are locked as of Wednesday prior to play. GDR's should only include those players who will be attending the tournament, and that you have player passes with pictures in affinity and medical release forms for, including any guest players.

- o Activate all players who are attending the tournament
- o Uncheck any player who is not attending the tournament
- o Add any guest players (loaned players) to your active player list
Note that you will be turning in a Roster for each guest player to verify their home club.
- o ALL OFFICIAL GDR's will be printed and sent to the field, please verify your team is correct.
- o **Important-NO WRITE IN's will be permitted on the GDR.**

Things to know about Friday Check-In:

1. Please plan to arrive **TWO (2) HOURS PRIOR TO FIRST GAME**. Plan your travel time accordingly. Highways will be packed with roughly 5000 soccer travelers. As always there is construction along 79.
2. Check-in will take approximately 10-15 minutes but waiting lines are longer. Please have everything in order to help expedite this process. Social distancing will be required in the dome.

Did you Reserve on Campus Housing? One member of the team stop at the housing table to check-in we will utilize group check ins. . Dorm check-in from 3-8 on Friday. Check out is between 8am and 10am on Sunday, there is NO LATE CHECK-OUTS. Additional charge will be assessed after 10am.

Fan Code of Conduct

Pa West is committed to providing a positive, safe and enjoyable atmosphere at all our events. We want all fans to enjoy the game responsibly. We encourage and expect all fans to:

- Respect players, officials and other fans
- Be loud, enthusiastic and supportive of the teams However, we will not tolerate:
 - Foul or abusive language
 - Disrespect of the officials, other players, or spectators
 - Fighting

Coaches are responsible for your assistant coaches, players and spectators conduct. **RESPECT AT ALL TIMES**, to Officials, Coaches, Players and Spectators. The Open Participates in a "O"- Zero Tolerance Policy. Referees, Field Marshal's and Tournament Staff will address the coaches only, **the coaches are responsible for addressing their players and spectators. All coaches are to ensure players and spectators comply with mask policy.**

REMINDERS:

- Coaches are responsible for your assistant coaches, players and spectators conduct. **RESPECT AT ALL TIMES**, to Officials, Coaches, Players and Spectators. The Open Participates in a "O"- Zero Tolerance Policy. Referees, Field Marshal's and Tournament Staff will address the coaches only, **the coaches are responsible for addressing their players and spectators.**
- Teams are to be at the field, dressed and prepared to play 15 minutes prior to the start of the game, please maintain social distancing.
- There is NO Stoppage time, it is a running clock and NO time will be added for any reason.
- All UI 0- Festival style games (no advancing) use 1 certified referee and a volunteer linesman from each team.
- Weather is unpredictable and everyone should pack accordingly. Please review the rules concerning weather stoppages. Weather related rules will be posted at Headquarters, in the event we are forecasted for major weather.
- The consumption of drugs and/or alcohol is **PROHIBITED** on the campus.
- Check the website for any schedule changes before arriving.
- Scores will be posted online and available through the Affinity Sports, Smartphone users can download the app.
- Be sure to opt in to text message updates within your affinity log in, for fastest updates please consider downloading TeamApp (the green T) and searching 2022 PA West Open Tournament

EMERGENCY CONTACT SHEET TEAM ID # _____

This form must be completed and turned in at Team Check -In.
Please make sure that the Affinity System is up to date with all this information.

CLUB _____ Team Name: _____

Age Group: _____ Division: _____

Tournament Coach: _____ CELL PHONE: _____

Email: _____

Team Manager: _____ CELL PHONE: _____

Email: _____


Where are you staying? Check here if commuting _____

Hotel/Motel Name: _____

Dorm building # if on-campus _____

Phone # _____



“Stack Team App” , will be used to post any important information, field closures, heat/rain advisories. To receive updates down the Team App and search for PA West 2023 Open Tournament. Download from your app store. Have your team/parents all download and connect. This will be the fastest way to receive information.