

**Minutes**  
**Executive Board Meeting**  
**November 21, 2011**  
**State Office, Monroeville, PA**

**Present:** Natalie Schwoeble, Norm Hasbrouck, Peggy Neason, Bill Kaminiek, Tom Beecher, Thilo Boensch, and Cheryl Bejgrowicz.

**Guests:** Tim McCoy, Paul Halford, Elliott Sheffield.

1. **Call to Order** – Ms. Schwoeble called the meeting to order at 6:38 PM. Ms. Schwoeble declared a quorum present.
2. **Minutes**
  - Upon duly made motion by Mr. Beecher and second by Ms. Neason the Board approved the following resolution: RESOLVED that the board approve the minutes of the September 26, 2011 meeting.
3. **Presidents Report**
  - Ms. Schwoeble discussed the tentative AGM date that was initially agreed upon in September and asked about changing the date due to conflicts for the Treasurer. It was agreed that having him present to explain the proposed budget was a good idea. Mr. McCoy was directed to see if Sunday, July 22 was available at Slippery Rock University.
  - Ms Schwoeble asked for a vote to confirm the email vote approving the lease of a new Xerox copier at an amount of 100.00 less per month than the previous copier's lease. Upon duly made motion by Ms. Bejgrowicz and second by Ms. Neason the Board approved the following resolution: RESOLVED that the Board confirm the vote approving the leasing of a Xerox WorkCenter 5745 from Amcom Office Products for the amount of 525.94 per month.
4. **Vice President-Youth**
  - Mr. Boensch shared that Region 1 will be providing 20,000.00 to each Region 1 State Association toward the purchase of a GM Vehicle. The Region is currently negotiating the purchase of the vehicle and looking at two models.
  - Mr. Boensch reported that he had just held the Fall Presidents Meeting and approximately 35 clubs attended.
  - He concluded that the Fall playing session had been completed and preparation was underway for the spring.
5. **Vice President-Adult**
  - Mr. Sheffield reported that there was an outbreak of Violent Conduct mid-season in the Over-30's and Over-40's but intervention on the part of Mr. Renner quelled the problem.
  - He also noted the playoffs for the adult division had wrapped up.
  - The next Adult Board meeting will be in December; location and time to be announced.
6. **Director of Coaching**
  - Written report submitted
  - Mr. Halford asked for permission to use the iSoccer program with the ODP program and there was agreement that he could proceed.

## **7. Executive Director**

- Written report submitted
- Mr. Hasbrouck asked the status of creating the Election Window for all our members to follow. Following discussion it was agreed to create a policy that would allow for better tracking of Board members and assist in providing support and training to newly elected Board members.
  - i. Upon duly made motion by Mr. Hasbrouck and second by Mr. Kaminiak the Board unanimously approved the following resolution: RESOLVED that the Board establishes a policy taking effect immediately requiring them to report new Board members and/or confirm existing Board members on or by March 1 and August 1 of every year.
  - ii. Upon duly made motion by Mr. Hasbrouck and second by Mr. Kaminiak the Board unanimously approved the following resolution: RESOLVED that the Board establishes a policy requiring all clubs to hold their election of officers between November 1 and January 31 of the following. This policy will take effect on November 1, 2013 to provide clubs adequate time to amend their bylaws if necessary.

## **8. Treasurer**

- Mr. Beecher reviewed the current financial statements.
- He reported the audit will begin on Tuesday, November 29.
- He asked about steps beyond letters requesting payment for NSF checks. It was determined that filing the appropriate paperwork with the Magistrate would allow us to collect the money owed us.
- He asked about the progress of the Investment Committee. Ms. Schwoeble said she would like to interview three companies early next year in an effort to hire a financial planner to help us manage our money. She invited recommendations from the Board.
- He announced we'd begin the budget process for 2012-13 in March of 2012.

## **9. Committees**

- Ref Abuse – there is a hearing forthcoming
- Office – new copier is in and operational
- Budget – see Treasurer
- Field Committee – see unfinished business
- George Allen/AGM/Workshop – see Presidents report
- Nominations – The proposal from Ms. Neason to establish procedures for nominations and election will be addressed at the January meeting.
- Hall of Fame – nothing new
- Referees – Re-certs underway

## **10. Unfinished Business**

- Meridian Contract/Proposal – There remains concern about seeking funds for a facility that doesn't have a site or drawings. Ms. Schwoeble and Mr. McCoy will meet with Mr. MacZura to resolve the concerns.

## **11. New Business**

- Concussion Protocol – PA Bill 200 was discussed along with US Youth Soccer's protocol. Mr. Halford shared that all E License candidates will have to complete the CDC's online concussion course as part of the E Course.

- Mr. Halford asked about the Score Proposal to provide uniforms for the ODP program that had been tabled previously. Following a motion by Mr. Hasbrouck and second by Ms. Neason the issue was unanimously brought back to the table. Upon duly made motion by Mr. Hasbrouck and second by Mr. Beecher the Board approved the following resolution: RESOLVED the Board does not wish to accept the proposal from Score.

The Board adjourned to Executive Session at 8:37 to discuss a legal matter.

**12. For The Good Of The Game**

**13. Adjournment – 8:49 PM**